Training and Assessment Strategy

CPC10111 Certificate I in Construction

Gympie State High School

Approval			
School RTO training and assessment strategy			
School RTO name	Gympie State High School	**QCAA number**	404
Qualification code	CPC10111	**National provider number**	30067
RTO Manager		**Principal**	
Name	Alicia Radecker	**Name**	Anthony Lanskey
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Date	17/02/2020	**Date**	17/02/2020

Contents

Section 1   Program overview

1.1 National requirements			
Qualification code	CPC10111		
Qualification title	Certificate I in Construction		
Relevant Standards	1.1–1.7, 1.8(a), 1.9–1.19, 1.26, 2.2, 5, 8.4		
Training package code	CPC08		
Current release date	9 Dec 2016	**Release number**	3
Training package title	Construction, Plumbing and Services Training Package		
National register	https://training.gov.au/Training/Details/CPC10111		
Companion volume	https://training.gov.au/Training/Details/CPC https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=7e15fa6a-68b8-4097-b099-030a5569b1ad		
Qualification status	Current	Where a qualification is **no longer current and has not been superseded**, all students' training and assessment must be completed and the relevant AQF certification issued **within a period of two years** from the date the qualification was removed or deleted from the National Register. Where a qualification on the RTO's scope of registration is **superseded**, all students' training and assessment must be completed and the relevant AQF certification issued or students are transferred into its replacement **within a period of one year** from the date the replacement qualification was released on the National Register.	
Superseded, deleted or no longer current date	n/a		
Latest date for student completion and AQF certification	n/a		
TAS has been developed through industry engagement	☑ Yes ☐ No (See Section 7)	**Total number of proposed assessment tools for this qualification**	25 (See Section 3)
Delivering and assessing information (Complete this remaining part of Section 1.1 only when the qualification is on scope)			
TAS implementation date (See **Section 10**)	17/02/2020	**TAS monitoring date** (See **Section 11**)	22/10/2019
Developed for: (Select one only)	☐ individual student/s	**Name/s of individual student/s**	
	☑ class cohort	**Current number of students enrolled**	15
A representative sample of assessment tools has been validated	☑ Yes ☐ No ☐ Pending (See Sections 8 & 9)	**Delivery period for this cohort or individual** Start End	29/01/2020 15/11/2020

RTO's Assessment and/or TAS policies and procedures have been followed when implementing this TAS	☑ Yes ☐ No	RTO has checked other printed and electronic student information/data for compatibility with TAS	☑ Yes ☐ No

1.2 Qualification

Requirement	Packaging rules	Confirmed by RTOM
Qualification description and job roles	This qualification provides an introduction to the construction industry, its culture, occupations, job roles and workplace expectations. The units of competency cover essential work health and safety requirements, the industrial and work organisation structure, communication skills, work planning, and basic use of tools and materials. The qualification is built around a basic construction project unit that integrates the skills and embeds the facets of employability skills in context. The qualification is suited to VET in Schools programs or learners with no previous connection to the construction industry or relevant employment history. There are no specific job outcomes to this qualification, but the skills achieved will assist in successfully undertaking a Certificate II pre-vocational program or job outcome qualification, or will facilitate entry into an Australian Apprenticeship. The unit CPCCWHS1001 Work safely in the construction industry is designed to meet OHS regulatory authority requirements for OHS induction and must be achieved before access to any building and construction work site. The construction industry strongly affirms that training and assessment leading to recognition of skills must be undertaken in a real or very closely simulated workplace environment and this qualification requires all units of competency to be delivered in this context. A substantial period of work placement is recommended to ensure the unit outcomes are met.	☑ Yes ☐ No

Packaging rules	To achieve this qualification, the candidate must demonstrate competency in:
	
	• 11 units of competency:
	    o 8 core units
	    o 3 elective units.
	The elective units are to be chosen as follows:
	
	• up to 3 units from the elective units below
	• 1 unit from Certificate I or II qualifications in CPC08 or another current Training Package or state accredited course, provided the integrity of the AQF alignment is ensured, and they contribute to a valid, industry-supported vocational outcome.
	Some units in this qualification have prerequisite requirements, which must be met when packaging the qualification. Users are referred to the list of CPC08 units with prerequisite unit requirements available in this Training Package for this purpose.
	
	https://training.gov.au/Training/Details/CPC10111
		☑ Yes
		☐ No

1.3 Delivery and assessment

Requirement	Pre-enrolment information		Confirmed by RTOM
General entry requirements	General entry requirements for this program include the student's agreement and ability to undertake the following: • demonstrate evidence of language, literacy and numeracy skills at the requisite ACSF level • attend and participate in scheduled training and assessment • participate in workplace tasks to employer expectations • be able to work in an industry environment and handle industry standard equipment • comply with the RTO code of conduct requirements, directions on work, and health and safety matters.		☑ Yes ☐ No
Specific entry and/or completion requirements	Specific entry requirements exist ☐ Yes ☑ No **Prior to enrolment the RTO has provided advice in print or electronically to students on participation requirements and application processes.** ☑ Yes ☐ No		☑ Yes ☐ No
Access and reasonable adjustments	**The RTO has advised students in print or electronically that reasonable adjustments may be available.** ☑ Yes ☐ No When appropriate, reasonable adjustments will be applied by the RTO to take into account the individual student's needs. Reasonable adjustments may include: • accessible class rooms • note-taking support • course material in alternative formats — electronic, large print • use of laptop for assessments • an Auslan (Australian Sign Language) interpreter • extra time or extensions for assessments or alternative assessment tasks • ergonomic chair/desk • use of assistive technology • other adjustments.		☑ Yes ☐ No
Mode of delivery	The mode of delivery includes any combination of the following: • face-to-face in a simulated workplace environment for required performance and knowledge evidence • work experience in commercial work site — third party report • online for some components of training for knowledge evidence • in a classroom ('off the job') for some components of training for knowledge evidence.		☑ Yes ☐ No
Delivery location	Multiple delivery locations are used. ☐ Yes ☑ No The delivery location is the Gympie Trade Training Centre	Locations of additional campuses where training or assessment services are provided.	☑ Yes ☐ No

1.3 Delivery and assessment

Requirement	Pre-enrolment information		Confirmed by RTOM
Program duration	Total program duration for delivery and assessment is: ☐ **6 months** ☑ **1 year** ☐ **2 years** ☐ **3 years**	This means that after the expiry of the program duration, no further assessment evidence will be accepted and no further training conducted.	☑ Yes ☐ No
Amount of training and volume of learning	The 'amount of training' relates to formal teaching and learning activities. The nominal amount of scheduled training for this program is: ☐ **55 hours** ☑ **110 hours** ☐ **220 hours** ☐ **330 hours** The 'volume of learning' identifies the notional duration of all activities required for the achievement of the learning outcomes of this program. The total volume of learning for this program is: ☑ **600–1200 hours** (Certificate I and II) ☐ **1200–2400 hours** (Certificate III and IV)		☑ Yes ☐ No
Learning resources	There are sufficient learning resources, equipment and facilities to: • enable students to meet the requirements for each unit of competency • support the number of students undertaking the training and assessment.		☑ Yes ☐ No
Assessment resources	• Assessments will be formative and conducted so that skills, knowledge and understanding may be demonstrated in the simulated workplace environment. Assessment of knowledge and skills will be integrated with assessment of their practical application. • Projects/tasks and work evidence will be progressively gathered by the assessor for units of competency until sufficient valid evidence is gathered to make assessment decisions on competency. Evidence of skills and knowledge will be gathered simultaneously.		☑ Yes ☐ No
Evidence-gathering conditions	• Will be progressively gathered for groups of units simultaneously. • Methods will confirm consistency of performance over time and in a range of workplace-relevant contexts, rather than a single assessment event. • Will be by observation of relevant tasks with questioning on underpinning knowledge and, where applicable, training journals and reviews of work products/folios and third party reports. • Will be done under the specific assessment conditions required by the units.		☑ Yes ☐ No
Work placement requirements	**Work placement or experience is a requirement.** ☐ Yes ☑No The RTO may require students to undertake work placement or work experience. When this is the case, a summary of the requirements will be recorded in Section 4 of the TAS. Students have been advised in writing or electronically.		☑ Yes ☐ No

1.3 Delivery and assessment

Requirement	Pre-enrolment information			Confirmed by RTOM
Third party arrangements	No services are delivered on behalf of the RTO.	☑ Yes ☐ No	• 'Third party' means any party that provides services on behalf of the RTO, but does not include a contract of employment between an RTO and its employee. • Where services are provided on the RTO's behalf by a third party, the provision of those services must include a written agreement. • The RTO must disclose to the student the name and contact details of any third party that will provide training and/or assessment, and related educational and support services to the student on the RTO's behalf. • When the RTO offers a qualification on its scope to students and in order to achieve the qualification the RTO requires students to undertake training for one or more units with a different RTO, this is considered a third party arrangement. Record the RTO's details and arrangements summary.	☑ Yes ☐ No
	Some services are provided by a third party on behalf of the RTO.	☐ Yes ☑ No		
	QCAA has been notified of the third party arrangement.	☐ Yes ☐ No		
Educational and support services	• Learners in this cohort are school students in Year 10. The RTO will schedule supervised training and assessment sessions based on the timetable. Students may negotiate support in addition to scheduled hours to develop the required skills and knowledge. • Unmet educational needs of young persons aged 10–17 in the juvenile justice system — school RTOs within youth detention centres may deliver training and assessment to these students even if not in detention. **The RTO delivers services to students in the juvenile justice system.** ☐ Yes ☑ No			☑ Yes ☐ No
Early termination of program	In the event that the RTO loses suitably qualified trainers and assessors and is unable to deliver this program: • students will be issued with a Statement of Attainment for any successfully completed units of competency • any fees paid toward the program will be refunded on a pro rata basis.			☑ Yes ☐ No
	The RTO has provided students with information in print or electronically concerning arrangements in the event of early termination of the program. ☑ Yes ☐ No			☑ Yes ☐ No

1.3   Delivery and assessment

Requirement	Pre-enrolment information	Confirmed by RTOM
Transition	This qualification's status on TGA is current at the time of this strategy's expected start date. If this qualification is superseded with a new version before the end of the expected duration of the program, then: • if practical, students will complete training and assessment and receive any appropriate certificates in the old qualification within 12 months of the release of the new version • if this is not practical, students will transition to the new qualification within 12 months and complete their training and assessment in the new version within the expected duration of the program. Credit will be arranged for units completed and deemed as equivalent.	☑ Yes ☐ No

1.4   Certification

Requirement	Pre-enrolment information	Confirmed by RTOM
Certificates and Statements of Attainment	If a student is assessed as meeting the requirements of the qualification, and all agreed fees the student owes to the RTO have been paid, then within 30 calendar days***** of all conditions being met: • an **AQF certificate and record of results** will be issued if the qualification in which the learner is enrolled is complete • a **Statement of Attainment** will be issued if the qualification in which the learner is enrolled is partially complete. ***** unless there is a written agreement with students and parents that the RTO will issue certification on exit or request	☑ Yes ☐ No
Unique Student Identifier (USI)	• The school RTO will not issue an AQF certificate, record of results or Statement of Attainment to a student without having a verified USI for that individual. • The consequences of not providing the RTO with a USI have been explained to the student. • Each student's USI will be recorded by the RTO in SLIMS or Student Management and reported to QCAA in the same year that the certification was issued.	☑ Yes ☐ No
	A student may access their training records and results (transcript) using their online USI account. For more information, see usi.gov.au/Students/pages/default.aspx	☑ Yes ☐ No
Credit arrangements	**Transitioning from an old version to a new version of a training product** If the National Register (training.gov.au) deems a superseded unit of competency to be equivalent to its replacement, students may claim credit for a successfully completed superseded unit.	☑ Yes ☐ No
	If a student already holds a unit of competency If a student has a Statement of Attainment for a unit of competency and it has the same code as a unit of competency making up this program, the student may make a claim for a credit transfer.	☑ Yes ☐ No
Recognition of prior learning (RPL) arrangements	Students may request recognition of prior learning (RPL) assessment. Students are advised of the opportunity to apply for RPL and, if requested, will be provided with an RPL document allowing them to provide verifiable details of prior learning. The evidence will be assessed for currency and against requirements of the units of competency, and an amended program strategy will be prepared, taking into account the student's prior learning.	☑ Yes ☐ No
	The RTO has advised students in print or electronically of RPL arrangements. ☑ Yes ☐ No	☑ Yes ☐ No

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1.4 Certification

Requirement	Pre-enrolment information		Confirmed by RTOM

Reissuing of Certificates and Statements of Attainment	The RTO maintains an auditable-quality register of all AQF qualifications (including Statements of Attainment) issued and authorised to issue.
	
	The register contains sufficient information to identify correctly the holder of the qualification, the AQF qualification by its full title, and date of issue/award/conferral.
	
	The RTO has a policy that permits the replacement of certification documentation and maintains responsibility for authentication and verification of any replacement certification documentation.
		The Standards require compliance with the AQF Register and Issuance policies. All RTOs will:
		• maintain an auditable-quality register of AQF qualifications issued (including Statements of Attainment) containing sufficient information to identify correctly
		  – the holder of the qualification
		  – the AQF qualification by its full title
		  – date of issue/award/conferral
		• have a policy that permits replacement of certification documentation
		• be responsible for authentication and verification of any replacement certification documentation.
		See www.aqf.edu.au/aqf-policies.
			☑ Yes
			☐ No

	The RTO has advised students either in print or electronically about arrangements and fees related to obtaining replacement AQF certification. ☑ Yes ☐ No • Gympie State High School provides replacement copies of issued VET certificates and statements of attainment. • To protect people's privacy, copies can only be provided to the person named on the certificate. • Fees are $7.50 for each copy. The issuance and replacement policy and procedure may be accessed via the publicly accessible school RTO website. For more information, see: https://gympieshs.eq.edu.au/Curriculum/Vocationaleducation/Pages/Vocationaleducation.aspx		☑ Yes ☐ No

1.5   Reporting

Requirement	Pre-enrolment information	Confirmed by RTOM
Recording results	• Evidence-gathering tools are used to make decisions about a student's progress toward competency. • The interim outcome descriptors of 'Satisfactory' or 'Unsatisfactory' will be used on students' projects and evidence documents. • Students may continue to submit evidence until they exit the program or the end of the program's duration period. • Assessor may determine final outcomes for units of competency at any time, but only after sufficient valid evidence has been gathered and assessed and any pre-requisite units have been successfully completed. • RTO management will record final outcomes (usually using the descriptors Competent, Not Competent, Credit Transfer, Superseded or Withdrawn) in Student Data Capture System (SDCS) or Student Management software approved by QCAA. • All final outcomes must be entered into a QCAA approved software program before the end of the last term of the VET program or immediately after a student exits the program. • RTO management reports student enrolment data to QCAA within the first term of the student's commencement of the VET program.	☑ Yes ☐ No
Student profiles	• Student profiles are updated by the assessor and are accessible to students on request. • Assessors update the profile to confirm an individual student's submission of evidence and record interim and final outcomes. • RTO management uses final outcomes recorded in student profiles to update SDCS, Student Management and/or SLIMS.	☑ Yes ☐ No
Projects and evidence-gathering instruments	• All assessment activities, including projects and evidence-gathering tools, are identified by a code and listed in this document. • A mapping document provides evidence of how assessment activities, projects and evidence-gathering tools meet the requirements for each unit of competency.	☑ Yes ☐ No
Data privacy and reporting	**The RTO has provided students with information in print or electronically concerning privacy, use of personal data and reporting.** ☑ Yes ☐ No • students are informed that personal information will be collected and reported on their behalf • student declarations and consent of the RTO's privacy notice are retained (for 2018 only)	☑ Yes ☐ No
Use of personal email address	**The RTO has provided students with information in print or electronically concerning use of personal email addresses on assessment materials and evidence.** ☑ Yes ☐ No • Agreed email addresses provide the same acknowledgment as a signature • The RTO has recorded students' and assessors' email addresses	☑ Yes ☐ No

1.5   Reporting

Requirement	Pre-enrolment information	Confirmed by RTOM
Complaints	**The RTO has advised students either in print or electronically that complaints received by the RTO will be acknowledged in writing and finalised as soon as practicable.** ☑ Yes ☐ No • A complaint may be involving the conduct of the RTO's officers, students or third-party service providers of the RTO. • Any RTO officer may receive a complaint verbally, in writing or electronically	☑ Yes ☐ No

Appeals	**The RTO has advised students either in print or electronically that all appeals received by the RTO will be acknowledged in writing and finalised as soon as practicable**. ☑ Yes ☐ No
	
	• There are two types of appeals that can be lodged:
	  – appeal of final assessment decision
	  – appeal of any other RTO decision.
	• Appeals must be submitted to the RTO in writing using the RTO's appeal form.
		☑ Yes
		☐ No

Publicly availability	The complaints and appeals policy and procedure may be accessed via the publicly accessible school RTO website. For more information, see: https://gympieshs.eq.edu.au/Curriculum/Vocationaleducation/Pages/Vocationaleducation.aspx	☑ Yes ☐ No

Section 2   Core and elective components

Relevant Standards: 1.1, 1.2, 1.4, 1.7, 1.8(a), 1.12, 3.5, Schedule 5

Note: A prerequisite unit may be delivered through an integrated approach with the secondary unit — it does not have to be fully completed before starting the secondary unit. However, to satisfy formal requirements, the prerequisite unit must be signed off prior to the secondary unit.

2.1 Core and elective units being offered		
Enter the unit code and title Hyperlink to unit on TGA is recommended	**Unit type**	**Pre-requisite unit required?**
CPCCCM1012A Work effectively and sustainably in the construction industry https://training.gov.au/Training/Details/CPCCCM1012A	Core Unit	☐
CPCCCM1013A Plan and organise work https://training.gov.au/Training/Details/CPCCCM1013A	Core Unit	☐
CPCCCM1014A Conduct workplace communication https://training.gov.au/Training/Details/CPCCCM1014A	Core Unit	☐
CPCCCM1015A Carry out measurements and calculations https://training.gov.au/Training/Details/CPCCCM1015A	Listed Elective	☐
CPCCCM2001A Read and interpret plans and specifications https://training.gov.au/Training/Details/CPCCCM2001A	Core Unit	☐
CPCCCM2004A Handle construction materials https://training.gov.au/Training/Details/CPCCCM2004A	Listed Elective	☐
CPCCCM2005B Use construction tools and equipment https://training.gov.au/Training/Details/CPCCCM2005B	Core Unit	☐
CPCCCM2006B Apply basic levelling procedures https://training.gov.au/Training/Details/CPCCCM2006B	Listed Elective	☐
CPCCOHS2001A Apply OHS requirements, policies and procedures in the construction industry https://training.gov.au/Training/Details/CPCCOHS2001A	Core Unit	☐
CPCCVE1011A Undertake a basic construction project https://training.gov.au/Training/Details/CPCCVE1011A	Core Unit	☐
CPCCWHS1001 Prepare to work safely in the construction industry https://training.gov.au/Training/Details/CPCCWHS1001	Core Unit	☐

2.2 Optional units and flexibility
Not applicable

Section 3   Program assessment details

Relevant Standards: 1.1, 1.2, 1.3(c), 1.8, 2.1, 2.2, 5.2

3.4   Program details

3.4	Program details				
Project 1	**CPCPRO1 – Bricklaying – Theory and Practical** T:\Industrial Technology & Design\Senior units\Construction\Construction training booklets\Project 1 BBQ				

Estimated duration	7 weeks / 1 day per week	**Outcome type**	☑ Interim ☐ Final	**Assessment tools mapped on separate document**	☑ Yes ☐ No

Assessment activity	**Unit/s for which partial or complete evidence will be gathered**	**Evidence-gathering tools used**		**Tool code**

Brick Corner Wall approximately 2 m x 2 m x 8 brick courses high
 	
A project constructing a brick wall using lime instead of cement in the mortar, so that it can be pulled down and the bricks cleaned at the completion of the project. Students gain skills and knowledge in WHS and using tools such as brickies trowels, brickies level, dumpy level, cement mixer, while constructing a brick wall. Theory Booklet will be completed by students in conjunction with the practical project. The assessor will always provide feedback including identifying any competency gaps and how to close them.
No final unit outcome results from completing this project. Evidence is recorded in the student profile as 'satisfactory' or 'unsatisfactory'. When sufficient evidence has been gathered, final outcomes will be recorded in the student profile.
	• CPCCCM1012A
	  Work effectively and sustainably in the construction industry
	• CPCCCM1013A
	  Plan and organise work
	• CPCCCM1014A
	  Conduct workplace communication
	• CPCCCM1015A
	  Carry out measurements and calculations
	• CPCCCM2001A
	  Read and interpret plans and specifications
	• CPCCCM2004A
	  Handle construction materials
	• CPCCCM2005B
	  Use construction tools and equipment
	• CPCCCM2006B
	  Apply basic levelling procedures
		Observation checklist	☑	CPCPRO1OB – a
				CPCPRO1OB – b
				CPCPRO1OB – c

		Questions checklist	☑	CPCPRO1Q – a CPCPRO1QSOL – a CPCPRO1TH CPCPRO1THSOL
		Review of product/service against specifications	☐	
		Review folio of work against specifications	☑	CPCPRO1PRAC CPCPRO1PRACSOL
		Third party report	☐	
		Safety induction checklist	☑	CPCWHS

3.4 Program details

	• CPCCWHS1001 Prepare to work safely in the construction industry • CPCCOHS2001A Apply OHS requirements, policies and procedures in the construction industry • CPCCVE1011A Undertake a basic construction project

Project 2	**CPCPRO2 – House – Theory and Practical** T:\Industrial Technology & Design\Senior units\Construction\Construction training booklets\Project 2 House

Estimated duration	9 weeks / 1 day per week	**Outcome type**	☑ Interim ☐ Final	**Assessment tools mapped on separate document**	☑ Yes ☐ No

Assessment activity	**Unit/s for which partial or complete evidence will be gathered**	**Evidence-gathering tools used**		**Tool code**
House Dwelling consisting of 1 bedroom A project, construction of bearers on concrete pillars, flooring, timber frame including windows and doors, trusses, external cladding and internal cladding. A Theory Booklet will be completed by students in conjunction with the practical project. The assessor will always provide feedback including identifying any competency gaps and how to close them. No final unit outcome results from completing this project. Evidence is recorded on the student's profile as 'satisfactory' or 'unsatisfactory'. When sufficient evidence has been gathered, final outcomes will be recorded in the student profile.	• CPCCCM1012A Work effectively and sustainably in the construction industry • CPCCCM1013A Plan and organise work • CPCCCM1014A Conduct workplace communication • CPCCCM1015A Carry out measurements and calculations • CPCCCM2001A Read and interpret plans and specifications • CPCCCM2004A Handle construction materials • CPCCCM2005B Use construction tools and equipment • CPCCCM2006B Apply basic levelling procedures	Observation checklist	☑	CPCPRO2OB – a CPCPRO2OB – b CPCPRO2OB – c
		Questions checklist	☑	CPCPRO2Q – a CPCPRO2TH CPCPRO2THSOL
		Review of product/service against specifications	☐	
		Review folio of work against specifications	☑	CPCPRO2PRAC CPCPRO2PRACSOL
		Third party report	☐	
		Safety induction checklist	☐	

3.4 Program details

	• CPCCWHS1001 Prepare to work safely in the construction industry • CPCCOHS2001A Apply OHS requirements, policies and procedures in the construction industry • CPCCVE1011A Undertake a basic construction project				

Project 3	**CPCPRO3 – Concrete – Theory and Practical** T:\Industrial Technology & Design\Senior units\Construction\Construction training booklets\Project 3 Concrete				

Estimated duration	5 weeks / 1 day per week	**Outcome type**	☑ Interim ☐ Final	**Assessment tools mapped on separate document**	☑ Yes ☐ No

Assessment activity	**Unit/s for which partial or complete evidence will be gathered**	**Evidence-gathering tools used**		**Tool code**
Concrete Slab and Piers A project, construction of a concrete slab and piers to hold a garden shed approximately 3 m x 2 m. Students will be required to level site using hand tools and laser level, pouring concrete from a concrete truck, and using hand tools e.g. screed and trowels to finish slab. A Theory Booklet will be completed by students in conjunction with the practical project. The assessor will always provide feedback including identifying any competency gaps and how to close them. No final unit outcome results from completing this project. Evidence is recorded in the student profile as 'satisfactory' or 'unsatisfactory'. When sufficient evidence has been gathered for the other units, final outcomes will e recorded in the student profile.	• CPCCCM1012A Work effectively and sustainably in the construction industry • CPCCCM1015A Carry out measurements and calculations • CPCCCM2001A Read and interpret plans and specifications • CPCCCM2004A Handle construction materials • CPCCCM2005B Use construction tools and equipment • CPCCCM2006B Apply basic levelling procedures • CPCCWHS1001 Prepare to work safely in the construction industry • CPCCOHS2001A Apply OHS requirements, policies and procedures in the construction industry	Observation checklist	☑	CPCPRO3OB – a
		Questions checklist	☑	CPCPRO3Q – a CPCPRO3TH CPCPRO3THSOL
		Review of product/service against specifications	☐	
		Review folio of work against specifications	☑	CPCPRO3PRAC CPCPRP3PRACSOL
		Third party report	☐	
		Safety induction checklist	☐	

3.4	**Program details**

	• CPCCVE1011A Undertake a basic construction project				

Project 4	**CPCPRO4 – Carry-all – Theory and Practical** T:\Industrial Technology & Design\Senior units\Construction\Construction training booklets\Project 4 Carry-All				
Estimated duration	7 weeks / 1 day per week	**Outcome type**	☑ Interim ☐ Final	**Assessment tools mapped on separate document**	☑ Yes ☐ No
Assessment activity		**Unit/s for which partial or complete evidence will be gathered**		**Evidence-gathering tools used**	**Tool code**
Construct a Carry-all for hand tools A project making a Carry-all, creating specified joints and conducting manufacturing workplace activities centred on gaining skills and knowledge in WHS and joining solid timber. The assessor will always provide feedback including identifying any competency gaps and how to close them. Evidence for all other units is recorded on the student profile as 'satisfactory' or 'unsatisfactory'. When sufficient evidence has been gathered, final outcomes will be recorded in the student profile.		• CPCCCM1012A Work effectively and sustainably in the construction industry • CPCCCM1013A Plan and organise work • CPCCCM1014A Conduct workplace communication • CPCCCM1015A Carry out measurements and calculations • CPCCCM2001A Read and interpret plans and specifications • CPCCCM2004A Handle construction materials • CPCCCM2005B Use construction tools and equipment • CPCCCM2006B Apply basic levelling procedures • CPCCWHS1001 Prepare to work safely in the construction industry • CPCCOHS2001A Apply OHS requirements, policies and procedures in the construction industry • CPCCVE1011A Undertake a basic construction project		Observation checklist	☑	CPCPRO4OB – a
				Questions checklist	☑	CPCPRO4Q – a CPCPRO4TH CPCPRO4THSOL
				Review of product/service against specifications	☐	
				Review folio of work against specifications	☑	CPCPRO4PRAC CPCPRP4PRACSOL
				Third party report	☐	
				Safety induction checklist	☐	

3.4   Program details

Project 5	**Project 5: CPCPRO5 – Saw Horse – Theory and Practical** T:\Industrial Technology & Design\Senior units\Construction\Construction training booklets\Project 5 Saw Horse				
Estimated duration	7 weeks / 1 day per week	**Outcome type**	☐ Interim ☑ Final	**Assessment tools mapped on separate document**	☑ Yes ☐ No

Assessment activity	**Unit/s for which partial or complete evidence will be gathered**	**Evidence-gathering tools used**		**Tool code**

Construct a Saw Horse for cutting or holding timber
 	
A project making a Saw Horse creating specified joints and conducting manufacturing workplace activities centred on gaining skills and knowledge in WHS and joining solid timber. The assessor will always provide feedback including identifying any competency gaps and how to close them.   Final outcome results may be recorded. Evidence is recorded in the student profile.
	• CPCCCM1012A
	  Work effectively and sustainably in the construction industry
	• CPCCCM1013A
	  Plan and organise work
	• CPCCCM1014A
	  Conduct workplace communication
	• CPCCCM1015A
	  Carry out measurements and calculations
	• CPCCCM2001A
	  Read and interpret plans and specifications
	• CPCCCM2004A
	  Handle construction materials
	• CPCCCM2005B
	  Use construction tools and equipment
	• CPCCCM2006B
	  Apply basic levelling procedures
	• CPCCWHS1001
	  Prepare to work safely in the construction industry
	• CPCCOHS2001A
	  Apply OHS requirements, policies and procedures in the construction industry
	• CPCCVE1011A
	  Undertake a basic construction project
		Observation checklist	☑	CPCPRO5OB – a

		Questions checklist	☑	CPCPRO5Q – a CPCPRO5TH CPCPRO5THSOL
		Review of product/service against specifications	☐	
		Review folio of work against specifications	☑	CPCPRO5PRAC CPCPRP5PRACSOL
		Third party report	☐	
		Safety induction checklist	☐	

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Section 4 Work experience

Relevant Standards: 1.1, 1.5, 1.6(a), 1.8, 2.1, 5.2, 8.5

4.1 Work experience arrangements			
On what basis is work experience provided?		**For all employers providing work experience relevant to this qualification:**	
Not provided (go to Section 5)	☐	Written agreements are in place.	☐
VET program/course requirement	☐	Realistic workplace experience	☐
RTO requirement	☐	Third party report included in Section 3.4	☐
Student wants work experience	☐	Student information in Section 1 of TAS is accurate.	☐
Optional	☑		
File location of work experience agreements	T:\Industry Liaison - Kerry\Students Work Experience Forms		

4.2 Register of employers with written agreements in place	
Enter name and location of each business, company or industry providing work experience	
e.g. Robert Tsu Smallgoods, Brisbane	*e.g. Fast Eats Cafe, Paddington*

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https://qedu.sharepoint.com/sites/2007/Shared Documents/Teacher Drive/VET/Training & Assessment Strategies/CPC10111 Cert I in Construction TAS 2020 v2.docx
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